

**NANDHA COLLEGE OF PHARMACY,
ERODE – 638052**

Affiliated to The Tamil Nadu Dr.MGR Medical University, Chennai

Circular

NCP/2020-2021/IQAC/CIR/02

19/04/2021

All the IQAC members are asked to attend the online meeting for the academic year 2020-2021 that will be held on 22/04/2021 using Google meet link at 10.30am . It is our privilege to invite you to the meeting to have the valid discussion and share your views on the matters related to IQAC.

<https://meet.google.com/gnz-hgxc-ghu>

The Principal

Chief co-ordinator

Circulated to:-

All the IQAC members

NANDHA COLLEGE OF PHARMACY ERODE, TAMILNADU		Ref. No. NCP/2020-21/IQAC/MOM/02
INTERNAL QUALITY ASSURANCE CELL		Prepared By : Issued By : Issue Date :
PARTICIPANTS OF THE MEETING		
S.NO	NAME	DESIGNATION
1	Dr. T. Sivakumar	Principal
2	Dr. S. Arumugam	Chief Educational Officer
3	Dr. S. Sengottuvelu	HOD/ Department of Pharmacology
4	Dr. T. Prabha	HOD/ Department of Pharmaceutical analysis
5	Dr. S. Tamilarasi	HOD/ Department of Pharmaceutics
6	Dr. K. Kamalakannan	HOD/ Department of Pharmaceutical Biotechnology
7	Dr. P. Amsa	Associate Professor
8	Dr. A. Sumathi	Associate Professor
9	Dr. M. Jagadeeswaran	Associate Professor
10	Mrs. Gladys Kalpana	Associate Professor
11	Mrs. T. Kumutha	Assistant Professor
12	Ms. E. Manickavalli	Lecturer

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NCP/2020-2021/IQAC/MOM/02

ACADEMIC YEAR: 2020-2021

VENUE: GOOGLE MEET

IQAC meeting is scheduled at 10:30 am on 22/04/2021 in the conference hall to discuss the following agenda. All the members requested to attend the meeting.

Agenda :

S. NO.	POINTS FOR DISCUSSION		
1.	Welcome Address. 10.30 – 10.35 am		
2.	Review of previous IQAC meeting held on 29/10/2020. 10.40 – 10.50 am		
3.	Discussion on CCM 2020-2021. 10.55 - 11.10 am		
4.	Research publications and proposals. 11.15 - 11.25 am		
5.	Accreditation of NBA and NAAC. 11.30 - 11.45 am		
6.	Any other matter. 11.50-12.05pm		
Prepared by / reviewed by		Approved by	
(IQAC coordinator) Dr. S. Haja Sherief		(IQAC chairperson or principal) Dr. T.Sivakumar	

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Date of meeting :22/04/2021

MINUTES OF THE MEETING

S.NO.	POINTS FOR DISCUSSION	ACTION BY
1.	<p>Welcome address: Dr. T. Sivakumar, Principal and Chairperson of IQAC welcomed the members after a formal introduction. The Chairperson discussed the pass percentage of the students, placement, students opting for higher education, entrepreneurship and the other academic process. He then elucidated the role of IQAC is to enhance the quality of education and administrative activities.</p> <p>Roles and responsibilities of IQAC were also discussed in the meeting.</p> <ul style="list-style-type: none"> i. Design a curriculum that comply with AICTE Norms for Under graduate and Post graduate programs. ii. Obtain feedback from students and other stakeholders. iii. Develop quality benchmarks for various academic activities. iv. Accomplish the Programs Outcomes. v. Promote research culture through Grant, Consultancy, Patent, Journal publication and PhD guidance. vi. Implement best Practices. 	Dr. T. Sivakumar
2.	<p>Review of previous IQAC Meeting held on 29/10/2020. Minutes of previous IQAC Meeting was discussed.</p>	Dr. T. Sivakumar
3.	<p>Discussion on CCM 2020-2021 CCM 2020-2021 document was verified and discussed to improve the drawbacks. To revise curriculum and syllabus considering the practical needs.</p>	Dr. S. Haja Sherief

4.	<p>Research publications and proposals.</p> <p>Faculty members are asked to publish the papers in Scopus, Web of Science and SCI journals. Also instructed to Write research proposals effectively to get fund.</p> <p>They are suggested to encourage their project students to publish their works in the high impact factor journals.</p>	Dr. T. Prabha
5.	<p>Accreditation of NBA and NAAC.</p> <p>Planned to submit NBA Self Assessment Report by the end of January.</p> <p>Discussed about the preparation of documents for NAAC.</p>	Dr. S .Sengotuvelu
6.	<p>Any other matter</p> <p>Student should be motivated towards applying for technical courses related to pharmacy and research, in order to achieve extra knowledge rather than the academic syllabus.</p> <p>Suggested to attend the conferences and seminars in national and international level and present oral or poster presentations.</p>	Dr. Amsa
<p align="center">Prepared by/verified by</p> <p align="center">(IQAC Coordinator) Dr. S .Haja Sherief</p>		<p align="center">Approved by</p> <p align="center">(IQAC chairperson or principal) T.Sivakumar</p>

NANDHA COLLEGE OF PHARMACY, ERODE- 52

QUALITY INITIATIVES

IQAC 2020-2021

Quality initiative	Plan of action	Action taken report
Discussion on CCM 2020-2021	To discuss in academic council regarding curriculum development. To obtain the feedback from the students and conduct CCM.	Curriculum and syllabus of existing courses are revised as per the recommendation of academic council members.
Research publications and proposals.	Staff members are encouraged publish papers in reputed journals. Seed amount may be provided for the same.	Received support for seed amount from management for journal publications.
Accreditation of NBA and NAAC.	To discuss about submission of AQAR 2020-21 to NAAC and To submit NBA compliance.	NBA Compliance was submitted. AQAR for the academic year 2020-21 was prepared as per NAAC revised guidelines and submitted.
Attending Seminar and Conferences	Students and staffs are encouraged to attend national and international level seminars and present their work.	Students already presented their papers in seminars are appreciated. Faculties guiding the project are instructed to encourage the students to present the work in conference.